

## MINUTES OF BOARD MEETING

January 19, 2012, in the Library Conference Room, Chairwoman Piche presiding.

### **ATTENDANCE:**

Trustees: Duprey, Griffin, Longbottom, Small, Webster

Excused: Fish, McDonald, Morrison, Widrick

Staff: Miller

Guests: Marc Boyer, Brian Kidwell

1. **Call to order:** Meeting was called to order at 4:07 p.m.
2. **Public Comments:** None
3. **Disposition of Minutes of Previous Meeting:** *Griffin (Small) moved to accept the minutes of the December 15 meeting. Unanimously approved.*
4. **Statistical Report & Financial Report:** Reports were presented. No end of the year budget numbers from the City yet, but they should be available at the next meeting. We had large payments for the roofing project, which is nearly finished. Our general endowment has been doing OK, we are not eating up the principle. We are expending funds from the Mahoney Endowment in excess of its income. This is likely to continue. On the program side, a Homework program had to be rescheduled due to low attendance. Small brought up the idea of focusing the program toward parents with younger (Grades 4-6 instead of 7-12) students. She also made some suggestions about how to recruit including via PTAs. *Duprey (Webster) moved to approve November expenditures. Unanimously Approved.*
5. **Director's Report:** Report was presented.
  - a. **Technology Plan:** We have \$4,800 for computer replacement this year. The Director's draft plan was discussed. He was asked to come up with a list of priorities for what is most needed, the costs of various items, and to include staff in the development of the plan. Additionally, it was suggested he incorporate what NCLS is doing in our plan. Miller was asked to report back next month.
  - b. **March Meeting:** *Webster (Duprey) moved to change the March meeting to Thursday, March 8 at 4 p.m. Unanimously Approved.*
  - c. **Storm:** The Library closed early on Thursday, Jan. 12 and then closed Friday, Jan. 13 and reopened Saturday, Jan. 14 due to the ice storm. The old snow blower had died a few weeks earlier. A new one had been purchased and was in place to help clear the sidewalks. Although the trees were pruned a fair amount, there was no fatal damage.

- d. **Annual Report:** There is less help from NCLS due to reduced staffing and a major change in how the state wants the report is leading to a big learning curve. We have until Feb. 10 to complete.
  - e. **Gifts:** There were 23 donations made from the giving tree. We are in good shape to buy some new books. And the governor's budget has left library funding flat. Library leaders believe there is hope that more could be added.
6. **President's Report:** Piche appointed the following committees:  
Finance: James Fish, chairman, Linda Griffin and Lynn Widrick;  
Buildings and Grounds: James Morrison, chairman, Douglas McDonald, Mathew Duprey and Amee Longbottom;  
Personnel: Dianne Webster, chairwoman, Mary Margaret Small and Cathy Piche.  
*Small (Webster) nominated Mathew Duprey as vice president of the Board. Unanimously Approved.*
7. **Committee Reports:**
- a. **Buildings and Grounds:** No report.
  - b. **Policy/Personnel:** No report.
  - c. **Finance:** No report
  - d. **Nominating:** No report
8. **Old Business:** None.
9. **New Business:** A Board Retreat will be set up for some time in the next couple of months. It would be for a Saturday morning and would take place off site.
- Meeting adjourned to Executive Session at 5:15 p.m.  
Meeting called back to order at 5:24 p.m.; no report from Executive Session  
Meeting adjourned at 5:25 p.m.

Respectfully submitted by

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Amee Longbottom, Secretary