

MINUTES OF BOARD MEETING

October 17, 2013, in the Library Conference Room, Cathy Piche presiding

ATTENDANCE:

Trustees: Piche, Duprey, Griffin, Small, McRoberts

Excused: Fish, Widrick

Staff: Miller, Young, Lenney-Wallace

Guest: Marc Boyer

1. Call to order: Meeting was called to order at 4:04 PM.

2. Public Comments: None

3. Disposition of Minutes of Previous Meeting: *Duprey (Griffin) moved to accept the minutes of the September meeting after corrections. Unanimously approved.*

4. Statistical Report & Financial Report: Reports were presented.

Health care still running high, but within 2% of normal

Circulation figures still ahead of last year

Duprey (Small) moved to approve September expenditures. Unanimous.

5. Director's Report: Report was presented.

Miller requested a new checking account for grant funds separate from regular expenditures. Small requested that it be an interest-bearing money market account, as our current checking account is. Miller will gather the information and paperwork to bring to the board at the next meeting.

Declaration for the Rights to Libraries: Miller suggested the board endorse the statement and submit it to City Hall for their endorsement, as its wording is similar to previous discussions on our mission statement. A suggestion was made to tie the proclamation into a national recognition of libraries. The nearest suitable day is November's "Bring Your Child to the Library" Day. *Motion to support the statement and request that the City Council likewise endorse it. Small (Griffin) Unanimous. Motion to request that the City Council declare "Bring Your Child to the Library" Day and plan programming around that concept. Small (Griffin) Unanimous.*

6. Chairman's Report:

a. Focus groups – Miller and Piche have discussed procedures and will have more details at the next meeting

b. Dianne Webster has resigned due to family commitments. Her resignation is accepted with deep regrets and with appreciation for all of her work on behalf of the library.

c. Officer Elections in December – Committee consisting of Duprey and McRoberts formed. The question of which officers much be elected arose. According to the bylaws, the President and Vice President are elected, while the Secretary and Treasurer are appointed.

7. Committee Reports:

a. Buildings and Grounds: Still awaiting decision from State on prevailing wage for the stucco/windows grant; the stucco work will now probably have to wait until Spring.

b. Policy/Personnel: The committee is working on internal process with Miller. They require a new member with Webster's resignation.

c. Finance: The City Manager has limited budget increase to 2% including bond repayment and any contingency line. Miller recommended a one-time increase in budgeted receipts based on next month's auction of non-collection items at the Remington Museum.

A discussion followed on existing resources to tap for budgetary reasons. We are already taking \$20,000 of accumulated budget surpluses to fill out the budget for this year, and as with the Remington's auction this is a non-renewable resource.

d. Programming: Will meet tomorrow, no report

8. Old Business: None

9. New Business: None

10. *Motion to enter Executive Session to discuss the employment history of an individual was made at 5:06 (Small, Duprey)*

11. Meeting adjourned at ().

Respectfully submitted by

Stephanie Young, Adult Services Librarian