

MINUTES OF BOARD MEETING  
June 18, 2015, in the Library Conference Room, Matt Duprey presiding

ATTENDANCE:

Trustees: Duprey, Boyer, Small, Piche

Excused: Griffin, Widrick, O'Donnell, Fish, McRoberts

Staff: Kerfien, Young, Lenney-Wallace

1. Call to order: Meeting was unofficially called to order at 4:10 PM.
2. Public Comments: None
3. Approval of Agenda for June suspended for lack of quorum
4. Disposition of Minutes of May suspended for lack of quorum
5. Statistical Report & Financial Report
  - Motion to pay May's bills suspended for lack of quorum
6. Director's Report: Report was presented.
  - a. contractors – we received 2 informal opinion on fixing the front steps: Continental calculated \$25K for all or \$6k to put up ramp over the step up to the door. Northern Tier gave no estimate. Both say it is unlikely they could save the original stone intact, but fixing cracks with cement rather than total redo of steps is possible. The discussion drifted into a potential parking lot on west side of building. Boyer said it was investigated and would not yield many spaces, but might be an improvement just for some handicapped spaces.
  - b. Investment portfolio: looks good. New policy updates were suggested and will be discussed with full quorum later
  - c. Matt Curatolo with Parks and Recreation is coordinating all children's summer events for the city, hopefully resulting in more publicity for us.
  - d. A request for bids for the lift went into the paper on June 7<sup>th</sup> and 14<sup>th</sup> with a due date of the 26<sup>th</sup>. Several companies have shown interest; will be 2-3 weeks after choosing a contracted that the work can begin.
  - e. DASNY money could be used to cover our past out-of-pocket for the stucco and possibly the painting and ramp stucco and façade painting. Kerfien wants to seek quotes; will have to work out with costs for ramp and elevator before making final decision.
7. Librarians' Reports
  - a. Adult Services – presented
  - b. Children's – presented
8. Chairman's Report - none
9. Committee Reports:
  - a. Buildings and Grounds: did not meet
  - b. Policy/Personnel: did not meet
  - c. Finance: Met with Hugh Johnson, recommended approving 2014 audit
  - d. Programming: did not meet
10. Old Business:
  - a. Elevator
  - b. Removal of ramp and lift – will ask city to take it off shortly, so bidders can get a good idea of the scope of the project, and also before the Seaway Festival so visitors do not try to climb on it.
11. New Business:

- a. Appoint an Executive Committee to Make Decisions in July and August *tabled for lack of quorum*  
Will communicate by phone and email over the summer to keep updated
- b. Specs and drawings for lift

12. Meeting adjourned at 4:44 pm.

Respectfully submitted by

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Stephanie Young, Adult Services Librarian