

MINUTES OF BOARD MEETING

March 20, 2014, in the Library Conference Room, Matt Duprey presiding

ATTENDANCE:

Trustees: Piche, Griffin, McRoberts, Duprey, Fish

Excused: Widrick, Small, O'Donnell

Staff: Young, Lenney-Wallace, Swafford

Guest: Sean Ewert

1. Call to order: Meeting was called to order at 4:00 PM.

2. Public Comments: None

3. Disposition of Minutes of Previous Meeting:

Griffin (Piche) moved to accept the minutes of the February meeting. Unanimously approved.

4. Statistical Report & Financial Report: Reports were presented.

Motion to pay February's bills. Fish (Griffin) Unanimously approved.

5. Director's Report: Report was presented.

a. we need to change signatories on bank accounts

b. Swafford requested that all present contact local legislators in regards to restoring library aid to the state budget

c. board discussed and agreed to dispose of excess furniture from the attic

d. Swafford recommended the addition of a line item for "approval of agenda" to the board meeting agenda after public comments

e. Swafford suggested that Lenney-Wallace visit and observe Valerie White, the Youth Services Programmer in Canton, and that the board pay her for this time if it occurs outside of her working hours.

6. Librarians' Reports

a. After receiving and reviewing a final estimate on RFID equipment, and after discussion with staff members at NCLS, Swafford and Young recommended that the library not go forward with the project at this time. The board agreed. In its place, we will work with NCLS to implement a self-checkout system using the barcode system we currently have. Swafford will work with the NNYLN to see if the previously-awarded grant monies can be used toward this.

b. Young asked for a motion to *proceed with the cake pan library by creating appropriate lending policies in line with current policies, and submitting those figures to NCLS. Piche (Griffin) Unanimously approved.*

c. The Children's Leprechaun program was very popular, drawing 55 participants, 39 of whom were children

d. Music & Movement and Storytime numbers are still down, which is possibly weather-related.

7. Chairman's Report

No report

8. Committee Reports:

a. Buildings and Grounds: We will have to pay prevailing wage. We have not yet received formal notice, but have heard informally that the law will not be waived. The bid we originally accepted from Northern Tier should still be current. Grant money will cover painting (not included in initial bid) and any extra stucco that needs replacing. The remaining bond money will go toward Master Planning, Accessibility Improvements, and a General Assessment.

b. Policy/Personnel: Have not met. We have received several applications for the Executive Director position and will review them after the deadline next week.

c. Finance: We are awaiting a report from the auditors.

Motion to approve Central Library Budget. Griffin (Fish)

d. Programming: Swafford and Young will put together a regular newspaper column. The Journal has agreed to provide us with the space free of charge. Author Matthew Glavin will be visiting the library for a book discussion and signing on April 3.

9. Old Business: None

10. New Business: None

12. Meeting adjourned at 5:05 pm.

Respectfully submitted by

Stephanie Young, Adult Services Librarian