

MINUTES OF BOARD MEETING
March 19, 2015, in the Library Conference Room, Matt Duprey presiding

ATTENDANCE:

Trustees: Duprey, Boyer, Small, Griffin, Fish, Piche, McRoberts, O'Donnell

Excused: Widrick

Staff: Kerfien, Young, Lenney-Wallace

1. Call to order: Meeting was called to order at 4:00 PM.

2. Public Comments: None

3. Approval of Agenda for March *Griffin (Fish) unanimous*

4. Disposition of Minutes of February: *Small (Piche) unanimous*

5. Statistical Report & Financial Report

Now includes a comparison to previous year for circulation and electric bill figures as requested by Boyer
Motion to pay February's bills. Fish (Griffin) unanimous

6. Director's Report: Report was presented.

Concerns about Bob painting the stucco and potential hazards: he is willing to do it.

Small asked: What about other spots in the stucco and fascia that are flaking and need paint or repair?

Kerfien replied that it is a possibility for the next building grant, along with needed repair of the steps. (The grants are usually only used for capital repairs, but there is precedent for the request.)

We are working with other St. Lawrence County libraries in the county on uniform circulation policies

We are also working on publicity for the cruise ship arrivals

The February raffle netted over \$200

Currently looking into grants – many require matching funds, so we are waiting for that money before we submit applications.

7. Librarians' Reports

a. Adult Services – presented

b. Children's – presented

Asked for volunteers for Battle of the Books

8. Chairman's Report - none

9. Committee Reports:

a. Buildings and Grounds: did not meet

Griffin reported the following:

City may be removing the bushes around Library Park and the building

Garden Club will be planting trees and adding more benches to the Park

City will run a water line this summer down to the gardens

b. Policy/Personnel: did not meet

Asked for another review of current policies

c. Finance: not present

Audit postponed until next week

d. Programming: did not meet

10. Old Business:

a. Becoming a School District Library

Kerfien pointed out that the state's recommended timeline is 18 months. We're down to 13 at this point – we've missed the "surveying the community" steps, and at this point might be better to postpone than rush the process.

Informal word is that the school board will not support us due to financial concerns (among others: the perception of us as competition for tax money and the fact that they would be responsible for our percentage of any unpaid taxes.)

Boyer: can we allow the district to not repay us and still make it through? What would the actual loss be?

Griffin: City is still insistent about us going on ballot – can we get a guarantee from them for a certain amount of funding (in writing,) and then have a referendum for the remainder? (Even in this instance the school district would be responsible for collecting, and since it's on the school ballot might be confused with an "extra" school tax.)

We can't afford to just go on the ballot, knowing we're going to lose, for the sake of doing it. (Consultant's fees, cost of informational materials, etc.)

b. Elevator and Estimates – *approve Vertical Technologies as our contractor* Small (Boyer)

c. Removal of ramp and lift – majority consensus reached on design option; architect anticipates drawings will be done by end of March and sent to SHPO in April

the city is ready whenever we need to schedule the ramp demolition – we are waiting and searching for potential funding sources and grants

11. New Business:

A. Changing dates of book sale

Friends have changed the dates to July 17, 18, 19 because of our lack of elevator, and to catch the people in town for Seaway Festival

12. Meeting adjourned at 4:51 pm. (*Fish, McRoberts*)

Respectfully submitted by

Stephanie Young, Adult Services Librarian