

MINUTES OF BOARD MEETING

June 21, 2012, in the Library Conference Room, Chairwoman Piche presiding.

ATTENDANCE:

Trustees: Duprey, Fish, Griffin, Longbottom, Morrison, Webster, Widrick

Excused: Small

Staff: Miller

Guest: Brian Kidwell

1. **Call to order:** Meeting was called to order at 4:05 p.m.
2. **Adjourned to executive session:** 4:06 p.m.
3. **Called back into public session:** 4:12 p.m. No report
4. **Public Comments:** None
5. **Budget:** Miller asked the Board to approve proposed 2013 budget for subsequent submission to the City Manager. The major difference from last year's budget was a \$35,757 increase in the Capital Construction portion of the budget. This will comprise the required 50% match for the grant the Library received to refurbish the windows. Griffin brought up concerns about the St. Lawrence County revenue portion of the budget, as the county has warned it might not be able to fund that if it doesn't receive money from the Akwesasne Mohawk Casino. Miller said it is a concern for both the current budget year as well as 2013 and the libraries will continue talking with legislators. *Fish (Widrick) moved to approve the proposed 2013 Budget. Unanimously approved.*
6. **Compensation:** *Griffin (Webster) moved to approve increasing the Director's salary to \$65,000 for 2012. Unanimously approved. Widrick (Duprey) moved to approve increasing the minimum salary for Librarian to \$32,255. Unanimously approved.*
7. **Disposition of Minutes of Previous Meeting:** *Webster (Widrick) moved to accept the minutes of the May meeting. Unanimously approved.*
8. **Statistical Report & Financial Report:** Reports were presented. Miller asked the Board to let him know if fewer reports were needed, or if some are only needed quarterly, to free up staff time from compiling them unnecessarily. He requested that trustees think about it over the summer and let him know. *Fish (Morrison) moved to approve May expenditures. Unanimously approved.*
9. **Director's Report:** Report was presented.
 - a. **Children's Librarian:** The list of Children's Librarian candidates should be in Miller's hands on June 24.
 - b. **Summer hours:** Miller asked to reduce Saturday hours again during the summer. This helps cover staff vacations.

Duprey (Griffin) moved to close at 3 p.m. on Saturdays during July and August. Unanimously approved.

- c. **Central Library System:** Miller missed a meeting of the ad hoc committee working on preparing the three-year plan for the Central Library System. In that meeting a revised Five Year Plan was proposed that would drastically change the Central Library program by reducing or eliminating the funding we currently receive. A new meeting has been called for July 13 to reexamine those suggestions.
 - d. **Construction Grant:** Cost of repairing the stucco on the outside of our building will run about \$30 to \$35 per square foot. We have a 500 square foot area that is in desperate need of repairs. Miller was originally going to submit a grant requesting \$200,000. However, the new 25 percent match rule for libraries has stimulated interest from many more libraries. Based upon communications with NCLS staff, a request that has a better likelihood of being funded would be for an amount in the \$20,000 to \$50,000 range. That would at least cover the most urgent need. *Morrison (Griffin) moved to have Miller apply for a New York State Library Construction Grant of up to \$50,000. Unanimously approved.*
10. **President's Report:** Asked for committee reports.
 11. **Committee Reports:**
 - a. **Buildings and Grounds:** No report.
 - b. **Policy/Personnel:** No report.
 - c. **Finance:** No report
 - d. **Nominating:** No report
 12. **Old Business:** Summer Children's Program will be July 9-13 and Aug 20-24. Children could go across the street and participate in the afternoon program at the Remington Kid's during the August week. Children could go eat lunch at the First Presbyterian Church that August week, then go to the Kid's Place.
 13. **New Business:** Piche presented a plaque and thanks to outgoing Trustee Morrison. She said his service and knowledge will be greatly missed but we wish him the best in his new endeavors. Morrison said he will always be a friend and supporter.

Meeting adjourned at 4:43 p.m.

Respectfully submitted by

Amee M. Longbottom, Secretary