

Ogdensburg Public Library Board of Trustees Meeting
February 21, 2017
Minutes

Board Present: Marc Boyer, Michelle McLagan, Shelley Bond, Cathy Piche, Jane Pinkerton

Board Absent: Scott McRoberts, Jim Fish, Matt Duprey, Mary Margaret Small

Staff Present: Penny Kerfien, Stephanie Young, Dorian Lenney-Wallace

Guests: None

The meeting was called to order at 5:59 pm by Marc Boyer. Jane Pinkerton was introduced as a new board member.

Public Comments: None

Approval of Agenda: Motion by Cathy Piche, seconded by Shelley Bond to **approve the agenda.** *Unanimous*

Approval of Minutes: Michelle corrected a misspelling for Shelley's name. Motion made by Cathy Piche, seconded by Jane Pinkerton to **approve the January 23, 2017 minutes.** *Unanimous*

Statistical and Financial Reports: No questions on statistics or bills paid. Motion made by Shelley Bond, seconded by Cathy Piche for **approval of bills paid in January.** *Unanimous*

Director's Report:

Sophie the Turtle is getting a new home in the same location as her existing tank. The new enclosure will consist of a 4x8 sheet of plywood and a drop-in pond placed in the center. There will be polymethyl methacrylate (Plexiglas) sides to keep the kids from reaching in and touching Sophie.

A minimum of twenty-five signatures are required for the referendum and we have exceeded that number. Penny has obtained a mailing list of registered voters. She and Matt Corey from NCLS are working on preliminary promotional materials for the public. Penny will take the petitions to the school board meeting on Monday, February 27th and officially submit them for consideration. Upon receipt, the school district is required to include our referendum with the school budget and any other referendums. The budget vote will be in May.

We received \$6,294.04 as a result of the fundraising letter that was mailed out in early January.

Adult Services Report: No additions to Stephanie's written report.

Children's Services Report: Dorian anticipates more activity for February since January is always a slow month. The Thompson Zoo visit is expected to bring in a huge crowd.

Chairperson's Report: No report.

Committee Reports:

- A. Building and Grounds: No report
- B. Policy/Personnel: No report
- C. Finance: No report
- D. Programming: No report. The next meeting is scheduled for the end of March.

Unfinished Business:

- A. Long Range Plan Committee: Penny will schedule a meeting so we can resume work on the plan.
- B. Funding: Cathy visited with Murray Graveline, owner of The Dirty Gringo restaurant. He has given the library 125 gift cards to sell at the face value of \$20 each. If we sell all 125, and return the proceeds to him (total cost of \$2,500), The Dirty Gringo will donate \$500 back to the library. He would like the library to submit a press release/photo of him making the donation. Currently, the gift card fundraiser is on Facebook, and will be included in the library's weekly newspaper column and on our website. Staff will try and sell as many gift cards as possible on Friday when the Zoo is here.

New Business:

- A. CLD Budget Approval: Central Library funding is federal money that NCLS receives for the purchase of non-fiction materials. One-third of the funds are allocated to Ogdensburg and two-thirds of the funds are allocated to Watertown. We need to approve the budget for 2017, and then Penny will forward our approval to NCLS where it will be voted on by the NCLS Board of Trustees at their March meeting. Motion made by Cathy Piche, seconded by Marc Boyer to **approve the Central Library budget for 2017. Unanimous**

Executive Session: None

The meeting was adjourned at 6:17 pm.

Respectfully submitted,

Michelle McLagan, Secretary