

**Ogdensburg Public Library Board of Trustees Meeting  
September 19, 2017  
Minutes**

**Board Present:** Marc Boyer, Jim Fish, Michelle McLagan, Matt Duprey, Cathy Piche, Jane Pinkerton

**Board Absent:** Scott McRoberts, Shelley Bond, Mary Margaret Small

**Staff Present:** Penny Kerfien, Stephanie Young

**Staff Absent:** Dorian Lenney-Wallace

**Guest:** Laura Foster (Executive Director of the Frederic Remington Museum)

The meeting was called to order at 6:00 pm.

**Public Comments:** None

**Approval of Agenda:** Motion by Cathy Piche, seconded by Jane Pinkerton to **approve the agenda.**  
*Unanimous*

**Approval of Minutes:** Motion by Jim Fish, seconded by Cathy Piche to **approve the minutes from the previous meeting.** *Unanimous*

**Guest Presentation:** Laura Foster from the Frederic Remington Museum presented a loan request on behalf of the Boca Raton Museum of Art. They would like to borrow *U.S. Troops Practicing Marching in the Palmetto* (1898) from October 2018 to October 2019. The museum board has reviewed the request, feels it is a sensible loan as it will provide exposure to the Remington legacy, and has voted in approval.

Motion made by Jim Fish, seconded by Matt Duprey to **lend *U.S. Troops Practicing on Behalf of the Palmetto* (1898) to the Boca Raton Museum of Art.** *Unanimous*

Laura has been in contact with Sotheby's regarding the table. They have reviewed the condition of the table and reported that the top has been replaced, there are issues with the veneer, and a leg has been broken and repaired. As a result, they do not feel that it is a good value for Sotheby's and will be contacting some lesser sales venues to obtain more accurate estimates for its value at auction. If the value is too low for sale, Laura recommends that we gift the table to the Heuvelton Historical Society as they are mentioned in the historic notes related to the table. Sotheby's will proceed with the sale of the two dining chairs.

Laura reported some concerns about a 2008 state law that prohibits museum collections and other organizations holding collections from being sold for purposes other than future acquisitions. The concern is whether library items can be deaccessioned and sold if the net proceeds are not targeted for collection purchases. Laura Foster and Matt Duprey will do additional research to determine if the law is applicable to the library collection.

**Statistical and Financial Reports:** No questions on statistics or bills paid. Penny reported that the library has received the majority of the Ritchie/Jenne money. The money has been returned to the endowment.

Motion made by Jim Fish, seconded by Matt Duprey for **approval of bills paid in June, July, and August.** *Unanimous*

**Director's Report:** Penny received a \$1,000 grant from NNYLN to pay for the Association for Rural and Small Libraries Conference that she attended in Utah earlier this month. Her total cost after the grant was less than \$200.00, for incidental expenses.

The date of the NCLS Annual Meeting is September 28<sup>th</sup>.

The St. Lawrence County Health Alliance will provide a \$1,000 grant if the library implements a Wellness Policy. We would purchase two standup desks and a mobile laptop cart. These items will encourage physical activity while performing library duties within a healthy environment.

Motion by Jim Fish, seconded by Matt Duprey to **approve the Wellness Policy**. *Passed*

The Friends of the Library summer book sale revenue was around \$1999.64. The Funfest revenue/expenses broke even, but the community reception was very positive and everyone enjoyed the activities.

**Adult Services Report:** Stephanie added that the library's adult summer reading had 26 participants and it went well. All but one raffle prize have been picked up.

**Children's Services Report:** No additions as Dorian is on vacation.

**Chairperson's Report:** None

**Committee Reports:**

- A. Building and Grounds: None
- B. Policy/Personnel: None
- C. Finance: Penny and Jim prepared and submitted the library's 2018 budget to Sarah Purdy (Ogdensburg City Manager) and Tim Johnson (City Comptroller). We have requested the same amount of money as we received for 2017. Per Sarah's request, we have included a line item for unemployment, in the event we need to lay off staff. Sarah's prediction is there will be a cut from the city.  
Penny will be sending a letter in mid- to late October to the Ogdensburg City School Board requesting the \$50,000 from our referendum. The referendum funds will be used to reduce the annual draw from our endowment.
- D. Programming: The programming committee has been dissolved as library staff is on the correct track with regards to programming.

**Unfinished Business:**

- A. Long Range Plan Committee: Tentative dates have been proposed for another meeting.
- B. Funding: No additional discussion.

**New Business:** None

**Executive Session:** None

Motion by Jim Fish, seconded by Cathy Piche to **adjourn the meeting at 6:42 pm**.

Respectfully submitted,

Michelle McLagan, Secretary