

Ogdensburg Public Library Board of Trustees Meeting
April 16, 2018
Minutes

Board Present: Marc Boyer, Shelley Bond, Jim Fish, Michelle McLagan, Mary Margaret Small, Jane Pinkerton, Kathy Lawrence

Board Absent: Matt Duprey

Staff Present: Penny Kerfien

Staff Absent: Dorian Lenney-Wallace, Stephanie Young

Guest: None

The meeting was called to order at 6:02 pm.

Public Comments: None

Approval of Agenda: Motion by Jim, seconded by Jane to **approve the agenda**. *Unanimous*

Approval of Minutes: Motion by Mary Margaret, seconded by Shelley to **approve the minutes from the previous meeting**. *Unanimous*

Statistical and Financial Reports: No questions on statistics or bills paid. Donations have been received in memory of Bonnie Wright, and some books have been purchased.

Motion made by Jim, seconded by Mary Margaret for **approval of bills paid in March**.
Unanimous

Director's Report: Penny will be leaving tomorrow for a two-day conference in Utica. She will be attending a Civil Service / CSEA meeting on May 2nd as a result of the transfer of responsibility from the City to the County. She forwarded the letter from Sarah Purdy; confusion existed at City Hall regarding our non-profit status and the error was reflected in the Ogdensburg Journal. Penny has been researching payroll, insurance, workers' compensation, and disability rates for the library separate from the City. The SAM Grant application is moving forward and the energy efficient lighting installation will start next month. On the current construction grant, the painting and flooring contractors are working to resolve the floor issues. The roof has been leaking into the auditorium; Bob has put down some plastic in the attic to address the situation until the leak is fixed. Penny, Marc, and Mary Margaret met with the Remington to discuss the loan agreement; future discussions will be had between both groups. We still need another trustee. The referendum vote is May 15th and Penny will speak with the Friends. There are new officers for the Friends; they have published a newsletter.

Adult Services Report: No additions.

Children's Services Report: No additions.

Chairperson's Report: None.

Committee Reports:

- A. Building and Grounds: None
- B. Policy/Personnel: None
- C. Finance: Auditors were at the library last week and we should have a report for the May meeting.
- D. Community Advisory: None

Unfinished Business:

- A. SAM Grant: No further information beyond Penny's report.

New Business: None.

The meeting was adjourned at 6:42 pm.

Respectfully submitted,

Michelle McLagan, Secretary